

Dear ConnOTA Members,

It's time for a new board to continue the tremendous momentum we have gained in furthering our association's mission to its members!

Every two years, ConnOTA members must hold elections for executive board members whose terms have expired to fill their positions. Board members may serve for a maximum of two terms. The next term begins in July 2024.

For the next term, the open board positions include:

- President
- Vice-President
- Treasurer
- Membership Chair

Position: President

- **Qualifications:** Shall be an occupational therapy practitioner licensed in the State of Connecticut and in good standing with AOTA and ConnOTA. Shall submit a resume with a documented history of successful leadership and supervisory experience and possess skills related to organizational management with a fine attention to detail and 2 recommendations which are reviewed with the board.
- **Position Description:** The President is a voting member of the Board of Directors and is responsible for ensuring that the activities and objectives of the association are conducted and communicated to all constituents, which exemplify the highest standards of OT practice in the state. The President shall be the chief elected officer of the Corporation and shall preside at all meetings of the Corporation and shall fulfill other duties incident to the office of the President.

Position: Vice-President

- **Qualifications:** Shall be an occupational therapy practitioner licensed in the State of Connecticut and in good standing with ConnOTA. Shall submit a resume with documented successful leadership and supervisory experience.
- **Position Description:** The position of vice president is a voting member of the Board of Directors position of administrative affairs of the organization, including orienting new board members, monitoring and maintaining the annual calendar and ensuring the timely completion of action items for the board. The Vice President shall fulfill all presidential duties in the absence of the President and shall fulfill other duties incident to the office of the Vice President.

Position: Treasurer

- **Qualifications:** Shall be an occupational therapy practitioner licensed in the State of Connecticut and in good standing with ConnOTA.
- **Position Description:** The position of Treasurer shall be a voting member of the Board of Directors to ensure the complete and accurate financial accounting of the association. The Treasurer shall oversee the financial affairs of the Corporation and shall fulfill other duties incident to the office of the Treasurer. Shall be bonded at the expense of the Corporation.

Position: Membership Chair

- **Qualifications:** Shall be an occupational therapy practitioner licensed in the State of Connecticut and in good standing with ConnOTA.
- **Position Description:** The position of Membership Chair is a voting member of the Board of Directors who seeks to increase membership and involvement of the membership in the activities of the association. This position consists of 2 Chair positions.

Please indicate your interest for one of these positions by submitting a letter of interest to info@connota.org by February 21, 2024. You will be contacted to complete a nomination application and will receive a detailed position description.

Elections will be held online via Google Forms the week of February 26th – February 29th and the winners announced at our annual virtual conference on March 2, 2024.

We hope that you will share your skills and energy by becoming a board member!