



PRIVACY POLICY

Connecticut Occupational Therapy Association, Inc.

Protecting your private information is our priority. This Statement of Privacy applies to the Connecticut Occupational Therapy Association, Inc. website, www.ConnOTA.org and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to the Connecticut Occupational Therapy Association, Inc. /www.ConnOTA.org website is a news, information, job listings site. By using the Connecticut Occupational Therapy Association, Inc. website, you consent to the data practices described in this statement.

Collection of your Personal Information: In order to better provide you with products and services offered on our site, the Connecticut Occupational Therapy Association, Inc. website may collect personally identifiable information, such as your:

- First and Last Name
- Mailing Address
- E-mail Address
- Phone Number
- Job Title

If you purchase Connecticut Occupational Therapy Association, Inc products and services, we collect billing and credit card information. This information is used to complete the purchase transaction.

Connecticut Occupational Therapy Association, Inc. may also collect anonymous demographic information, which is not unique to you, such as your:

- Age
- Gender

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through Connecticut Occupational Therapy Association, Inc.'s public message boards, this information may be collected and used by others.

We do not collect any personal information about you unless you voluntarily provide it to us. However, you may be required to provide certain personal information to us when you elect to use certain products or services available on the Site. These may include: (a) registering for an account on our Site; (b) signing up for special offers from selected third parties; (d) sending us an email message; (e) submitting your credit card or other payment information when ordering and purchasing products and services on our Site. To wit, we will use your information for, but not limited to, communicating with you in relation to services and/or products you have requested from us. We also may gather additional personal or non-personal information in the future.

Use of your Personal Information

Connecticut Occupational Therapy Association, Inc. collects and uses your personal information to operate its website(s) and deliver the services you have requested. Connecticut Occupational Therapy Association, Inc. may also use your personally identifiable information to inform you of other products or services available from Connecticut Occupational Therapy Association, Inc. and its affiliates.

Sharing Information with Third Parties

The Connecticut Occupational Therapy Association, Inc. does not sell, rent or lease its customer lists to third parties.

Connecticut Occupational Therapy Association, Inc. may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In no cases is your unique personally identifiable information (e-mail, name, address, telephone number) transferred to the third party. Connecticut Occupational Therapy Association, Inc. may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Connecticut Occupational Therapy Association, Inc. and they are required to maintain the confidentiality of your information.

Connecticut Occupational Therapy Association, Inc. may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Connecticut Occupational Therapy Association, Inc. or the site; (b) protect and defend the rights or property of Connecticut Occupational Therapy Association, Inc. and/or (c) act under exigent circumstances to protect the personal safety of users of Connecticut Occupational Therapy Association, Inc or the public.

Tracking User Behavior

Connecticut Occupational Therapy Association, Inc. does not keep track of the websites and pages our users visit within ConnOTA.org.

Automatically Collected Information

Information about your computer hardware and software is not automatically collected by Connecticut Occupational Therapy Association, Inc.

Use of Cookies

The Connecticut Occupational Therapy Association, Inc. website may use “cookies” to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize Connecticut Occupational Therapy Association, Inc. pages, or register with Connecticut Occupational Therapy Association, Inc. site or services, a cookie helps Connecticut Occupational Therapy Association, Inc. to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Connecticut Occupational Therapy Association, Inc. website, the information you previously provided can be

retrieved, so you can easily use the Connecticut Occupational Therapy Association, Inc. features that you customized.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Connecticut Occupational Therapy Association, Inc. services or websites you visit.

Links

This website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

Security of your Personal Information

Connecticut Occupational Therapy Association, Inc. secures your personal information from unauthorized access, use, or disclosure. Connecticut Occupational Therapy Association, Inc. uses the following methods for this purpose:

- SSL Protocol

When personal information (such as a credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Sockets Layer (SSL) protocol.

We strive to take appropriate security measures to protect against unauthorized access to or alteration of your personal information. Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, you acknowledge that: (a) there are security and privacy limitations inherent to the Internet which are beyond our

control; and (b) security, integrity, and privacy of any and all information and data exchanged between you and us through this Site cannot be guaranteed.

Children Under Thirteen

Connecticut Occupational Therapy Association, Inc. does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

Opt-Out & Unsubscribe from Third Party Communications

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from third-party partners of Connecticut Occupational Therapy Association, Inc. by contacting us here:

- Web page: www.connota.org
- Email: info@connota.org

E-mail Communications

From time to time, Connecticut Occupational Therapy Association, Inc. may contact you via email for the purpose of providing announcements, promotional offers, alerts, confirmations, surveys, and/or other general communication. In order to improve our Services, we may receive a notification when you open an email from Connecticut Occupational Therapy Association, Inc. or click on a link therein.

If you would like to stop receiving marketing or promotional communications via email from Connecticut Occupational Therapy Association, Inc. , you may opt out of such communications by clicking on the UNSUBSCRIBE button..

Changes to this Statement

Connecticut Occupational Therapy Association, Inc. reserves the right to change this Privacy Policy from time to time. We will notify you about significant changes in the way we treat personal information by sending a notice to the primary email address specified in your account, by placing a prominent notice on our site, and/or by updating any privacy information on this page. Your continued use of the Site and/or Services available through this Site after such modifications will constitute your: (a) acknowledgment of the modified Privacy Policy; and (b) agreement to abide and be bound by that Policy.

Contact Information

Connecticut Occupational Therapy Association, Inc. welcomes your questions or comments regarding this Statement of Privacy. If you believe that Connecticut Occupational Therapy Association, Inc has not adhered to this Statement, please contact a Connecticut Occupational Therapy Association, Inc.

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Effective as of November 01, 2019